

AGENDA FOR

HEALTH AND WELLBEING BOARD

Contact:: Julie Gallagher
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To: All Members of Health and Wellbeing Board

Members : Councillors R Shori, A Simpson (Chair), P Heneghan and R Walker:
P Jones Greenhalgh, D Bevitt, M Carriline, S North, Dr Patel, L Jones, J Marshall, J Aspinall and B. Barlow

Dear Member/Colleague

Health and Wellbeing Board

You are invited to attend a meeting of the Health and Wellbeing Board which will be held as follows:-

Date:	Thursday, 3 March 2016
Place:	Meeting Rooms A&B, Bury Town Hall, Knowsley Street Bury
Time:	2.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	Please note there will be a briefing for Board members only commencing at 1pm.

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members of the Health and Wellbeing Board are asked to consider whether they have an interest in any of the matters on the Agenda, and if so, to formally declare that interest.

3 MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on the 28th January are attached.

4 MATTERS ARISING (*Pages 1 - 14*)

NHS England update information attached.

Action Log attached.

5 PUBLIC QUESTION TIME

Questions are invited from members of the public present at the meeting on any matters for which the Board is responsible.

Approximately 30 minutes will be set aside for Public Question Time, if required.

6 DEVOLUTION MANCHESTER UPDATE (*Pages 15 - 50*)

- Devolution – Taking charge in Manchester: Stuart North, Chief Operating Officer Bury CCG will report at the meeting, presentation attached.
- Public Health Memorandum of Understanding: Lesley Jones, Director of Public Health will report at the meeting. Presentation attached.
- Bury CCG and Bury Council – One Commissioning Unit: Stuart North, Chief Operating Officer Bury CCG will report at the meeting and Pat Jones-Greenhalgh, Executive Director, Communities and Wellbeing will report at the meeting.
- Devolution:
 - implications for Children's Services; Mark Carriline, Executive Director Children, Young People and Culture will report at the meeting. Report attached.
 - implications for Adults Services; Pat Jones-Greenhalgh, Executive Director Communities and Wellbeing will report at the meeting

7 URGENT BUSINESS

Any other business which by reason of special circumstances the Chair agrees may be considered as a matter of urgency.

8 HEALTH AND WELLBEING BOARD SUB GROUP MINUTES (FOR INFORMATION) *(Pages 51 - 82)*

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From: Squires Ben (NHS ENGLAND) [ben.squires@nhs.net]
Sent: Monday, February 01, 2016 1:47 PM
To: Gallagher, Julie
Cc: Bellingham Rob (NHS ENGLAND); Falkner Jane (NHS ENGLAND); Kinsey Kate (NHS ENGLAND)
Subject: Follow-up questions to NHSE Report at Jan HWB meeting

Hi Julie

Further to the questions raised at Thursday evening's HWB meeting:

1. Further to the new pharmacy provision in Bessies Ward – what is the regulatory period the provider has in which to commence services?
(A) The provider has a 6 month period from granting approval in which to commence delivery of services, although they do have opportunity to request a 3month extension to this. For this particular service, this 6 month period expires 20 May 2016, although services are anticipated to commence at some point in March.
2. What is our plan for Healthy Living Pharmacies?
(A) A dedicated project plan for roll out of HLP across Greater Manchester has been developed with pump priming from NHS England to provide training and accreditation for staff to become 'Health Champions'. To date only 5 pharmacies in Bury have expressed an interest in accessing this training. If there is any opportunity to encourage local pharmacies to engage, that would be most welcome.
3. What is the Non-Recurrent investment into Bury during 2015/16 in support of NHS Dental access?
(A) C. £106k has been invested non-recurrently into NHS Dental Access in Bury this financial year (12% of GM non-recurrent dental funding). This shall provide access for an estimated additional 1,080 patients.

If there is any further information required, please do let me know.

Regards
Ben

Ben Squires
Head of Primary Care Operations (Greater Manchester)
NHS England
4th Floor | 3 Piccadilly Place | London Road | Manchester | M1 3BN
Email: ben.squires@nhs.net
Tel: 0113 825 5326

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Board Date	Member Development Session	Interactive discussion/ focus	Agenda Items	
Thursday 11 th June 2015 (2:00pm – 4:00pm)	<u>Draft Agenda</u> (1pm-2pm) • Looking ahead to 2015/16	<u>Draft Agenda</u> • Devolution Manchester (Pat/Stuart)	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> • (Priority 1) Children's Safeguarding Board Minutes • (Priority 1) Children's Trust Board Minutes • (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes • (Priority 4) Adults Safeguarding Board Minutes • (Priority 5) Carbon Reduction Board Minutes • (Priority 5) Housing Strategy Programme Board Minutes • Priority 1 of Health & Wellbeing Strategy Refresh and Governance Reports (Heather Crozier)
			Discussion	<ul style="list-style-type: none"> • May BCF Quarterly performance report (Pat/Stuart) • Child Death Overview Panel Report (Mark Carriline) • Quarterly NHS England Commissioning Report (Rob Bellingham)

			Decision	<ul style="list-style-type: none"> • Priority 2 of the Health & Wellbeing Strategy Refresh and Governance Reports (Heather Crozier) • Priority 3 of the Health & Wellbeing Strategy Governance Report (Heather Crozier) • Priority 4 of the Health & Wellbeing Strategy Refresh and Governance Reports (Heather Crozier) • Priority 5 of the Health & Wellbeing Strategy Refresh and Governance Reports (Heather Crozier) • BCF Sign off process for Quarterly reporting June-March 2015 (Pat/Stuart) • Membership changes to the Health & Wellbeing Board (Cllr Simpson)
			TBC	

Thursday 16th July 2015 6:00pm- 8:00pm	<u>Draft Agenda</u> <ul style="list-style-type: none"> • What's new- work developments of interest to the board - H&WB Board Webpages - H&WB Board marketing/branding 	<u>(2) Draft Agenda</u> <ul style="list-style-type: none"> • Director of Public Health Report • Health & Wellbeing Board Annual Report 	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> • (Priority 1) Children's Safeguarding Board Minutes • (Priority 1) Children's Trust Board Minutes • (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes • (Priority 4) Adults Safeguarding Board Minutes • (Priority 5) Carbon Reduction Board Minutes • (Priority 5) Housing Strategy Programme Board Minutes <hr/> <ul style="list-style-type: none"> • Devolution Manchester Update (standing item) • Tobacco Control Annual Report (Lesley Jones) • Letter from Duncan Selbie (Lesley Jones) • Letter from Lynn Romeyo (Pat Jones Greenhalgh)
			Discussion	<ul style="list-style-type: none"> • Director of Public Health Annual Report (Lesley Jones) • Health & Wellbeing Board refreshed WebPages (Heather Crozier/ Chloe McCann) • Update on Maternity Services (Stuart North)

				<ul style="list-style-type: none"> Physical Activity and Sport Strategy (Stefan Taylor)
			Decision	<ul style="list-style-type: none"> The Refreshed Health & Wellbeing Strategy for Bury final sign off (Heather Crozier) Health & Wellbeing Board Annual Report 2014/15 (Heather Crozier/ Julie Gallagher)
			TBC	

Thursday 24th September 2015 6:00pm- 8:00pm	<u>Draft Agenda</u> <u>CANCELLED</u>	<u>Draft Agenda</u>	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> • (Priority 1) Children's Safeguarding Board Minutes • (Priority 1) Children's Trust Board Minutes • (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes • (Priority 4) Adults Safeguarding Board Minutes • (Priority 5) Carbon Reduction Board Minutes • (Priority 5) Housing Strategy Programme Board Minutes. <p>.....</p> <ul style="list-style-type: none"> • Devolution Manchester Update (standing item)
			Discussion	<ul style="list-style-type: none"> • Mental Health & Vulnerable Adults Recommendation 11 GMP (Jo Marshall)

				<ul style="list-style-type: none"> • Health and Wellbeing Plan on a Page • Update on Annual Report • Fuel Poverty presentation (Sharon Hanbury/Kate Fitzsimons) • Verbal update on JSNA from Lesley Jones • Domestic Abuse Strategy (Cindy Lowthian)
			Decision	
			TBC	

Thursday 17th December 2015 (2:00pm – 4:00pm)	To be informed by the member development action plan Performance update presentation (Anna Barclay)	<u>Draft Agenda</u> • Presentation and reports on the bi-Annual Health & Wellbeing Strategy update for Priorities 1-5 (Heather Crozier/Anna Barclay/Priority Leads)	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> • (Priority 1) Children's Safeguarding Board Minutes • (Priority 1) Children's Trust Board Minutes • (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes • (Priority 4) Adults Safeguarding Board Minutes • (Priority 5) Carbon Reduction Board Minutes • (Priority 5) Housing Strategy Programme Board Minutes. <hr/> <ul style="list-style-type: none"> • Devolution Manchester Update (standing item) •
			Discussion	<ul style="list-style-type: none"> • JSNA Update report (Helen Smith and Jon Hobday)
			Decision	
			TBC	<ul style="list-style-type: none"> • Annual Safeguarding Children's Report

Thursday 28th January 2016 (6:00pm – 8:00pm)	To be informed by the member development action plan <ul style="list-style-type: none"> • Presentation from GM Fire & Rescue Service (Ian Bailey) • The Bury Directory Development – Presentation by Katie Wood, Sarah Ford and Heather Crozier 	<u>Draft Agenda</u> Further to the Strategy updates at the previous meeting the following agenda items support the delivery plan. <ul style="list-style-type: none"> • Health Trainer & Stop Smoking Service update on marketing material (Fiona Hayward) (priority 2) • Drug & Alcohol Strategy (Ann Noi) (priority 2) • Greater Manchester Working Well Expansion (Tracey Flynn) (priority 3) • Annual Safeguarding Adults report (priority 4) • Carers in Employment – Presentation (Laura Maguire/Simon Joos) (priority 3) • Presentation on the work of the AFN (Dr Jackson, Chair of the Armed Forces Network) (AFN) (priority 3) 	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> • (Priority 1) Children's Safeguarding Board Minutes • (Priority 1) Children's Trust Board Minutes • (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes • (Priority 4) Adults Safeguarding Board Minutes • (Priority 5) Carbon Reduction Board Minutes • (Priority 5) Housing Strategy Programme Board Minutes. <hr/> <ul style="list-style-type: none"> • Devolution Manchester Update (standing item) • Quarterly NHS England Commissioning Report (Rob Bellingham)
			Discussion	
			Decision	
			TBC	

Thursday 3rd March 2016 (2:00pm – 4:00pm)	<u>Draft Agenda</u> <ul style="list-style-type: none"> • Devolution Manchester Update (standing item) <p>Member development</p> <p>Adults safeguarding Board update</p>	<u>Draft Agenda</u> <ul style="list-style-type: none"> • Devolution Manchester Update (standing item) 	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> • (Priority 1) Children's Safeguarding Board Minutes • (Priority 1) Children's Trust Board Minutes • (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes • (Priority 4) Adults Safeguarding Board Minutes • (Priority 5) Carbon Reduction Board Minutes • (Priority 5) Housing Strategy Programme Board Minutes. <ul style="list-style-type: none"> • Devolution Manchester Update (standing item)
			Discussion	<ul style="list-style-type: none"> • Devolution Manchester Update – Stuart North to report • Greater Manchester Primary Care Strategy – NHS England/Dr. Patel • Public Health MofU – Lesley Jones • Children's Services Devo update – Mark Carriline • Adults services Devo Update - PJG

				<ul style="list-style-type: none"> Single commissioning unit
			Decision	
Thursday 14th April 2016 (6:00pm – 8:00pm)	Chair development Session <ul style="list-style-type: none"> Health and Wellbeing Strategy Performance update presentation (Anna Barclay) 	<u>Draft Agenda</u> <ul style="list-style-type: none"> Presentation and reports on the bi-Annual Health & Wellbeing Strategy update for Priorities 1-5 (Heather Crozier/Anna Barclay/Priority Leads) 	Information	Mins of Health & Wellbeing Board Sub Groups <ul style="list-style-type: none"> (Priority 1) Children's Safeguarding Board Minutes (Priority 1) Children's Trust Board Minutes (Priority 2, 3 & 4) Bury Integrated Health and Social Care Board Minutes (Priority 4) Adults Safeguarding Board Minutes (Priority 5) Carbon Reduction Board Minutes (Priority 5) Housing Strategy Programme Board Minutes. Devolution Manchester Update (standing item) JSNA – Jon Hobday Neighbourhood working – Linda Jackson Military Veterans – Pennine Care Priority Updates Locality Plan

			Discussion	
			Decision	
			TBC	
Beyond...				
TBC				

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Taking charge of our health and social care in Greater Manchester

January-March 2016

Our collective ambition for Greater Manchester

- GM has a history of ambition and cooperation
- City region to become a place which sits at the heart of the Northern Powerhouse
- Skilled, healthy and independent people are crucial to bring jobs, investment and prosperity to GM
- We know that people who have jobs, good housing and are connected to families and community stay healthier
- We need to take action not just in health and social care but across the whole range of public services so people can start well, live well and age well

GM Devolution – Background

- Greater Manchester Devolution Agreement settled with Government in November 2014. Powers over areas such as transport, planning and housing – and a new elected mayor
- Ambition for £22 billion to be handed to GM
- MOU Health and Social Care devolution signed February 2015: NHS England plus the 10 GM councils, 12 Clinical Commissioning Groups and 15 NHS and Foundation Trusts
- Greater Manchester is taking charge and taking responsibility – in a historic first, devolution is handing the power and responsibility over to the people and the 37 local authorities and NHS organisations, primary care and other partners
- Local H&SC decision makers take control of estimated budget of £6 billion from April 2016

Devolution – Taking Charge in Greater Manchester

- We are all taking charge of a huge opportunity – we will have the freedom and flexibility to focus on our place and our people, making our own decisions in GM over some of the most important things in our lives, not just health
- At the same time we are all taking responsibility for a huge challenge – people who live in parts of GM are out of work longer, die younger and suffer far more illness than in other parts of GM and other parts of the country – and we'll have a £2 billion gap by 2021
- Our goal is to see the fastest and biggest improvement to the health, wealth and wellbeing of the 2.8m people of GM so we have skilled, healthy and independent people
- Our vision is that we become a place where we take charge and responsibility to look after ourselves and each other. There's a role for everyone, from the individual to the family, the community, the voluntary sector and the public bodies to work together

Why do this – some GM facts

- More than two thirds of premature deaths in GM are caused by behaviours which could be changed
- More than a fifth of GM's 50-64 age group are out of work and on benefits, many because of ill health
- Bringing the employment rate for this age group up to the UK average would boost GM earnings by £813m and result in 16,000 fewer GM children living in poverty
- Nearly 25 per cent of the GM population have a mental health or wellbeing issue which can affect everything from health to employment, parenting and housing
- We spend more than £1 billion in GM on long term conditions linked to poor mental health and life expectancy for people with severe mental illness is 10-15 per cent shorter
- On any day there are 2,500 people in a hospital bed who could be treated at home or in the community
- Four out of ten GM children are not ready to start school when they're five-years-old; and four out of ten leave school with less than five GCSEs
- By 2021 there will be 35,000 people in GM living with dementia; more than 10,000 will have severe symptoms and need 24 hour care

Potential benefits

- We are aiming for some big benefits for the people of GM by 2021, including the following (and more will be developed in the coming months):
 - 1,300 fewer people dying from cancer
 - 600 fewer people dying from cardiovascular disease
 - More children reaching a good level of social and emotional development with 3,250 more children ready for the start of school aged five
 - Improvement in school readiness rates by 5% in 5 years
 - A 9% uplift in employment outcomes for the long-term workless in GM
 - Parity of esteem for mental and physical health sufferers
 - Supporting people to stay well and live at home for as long as possible, with 2,750 fewer people suffering serious falls

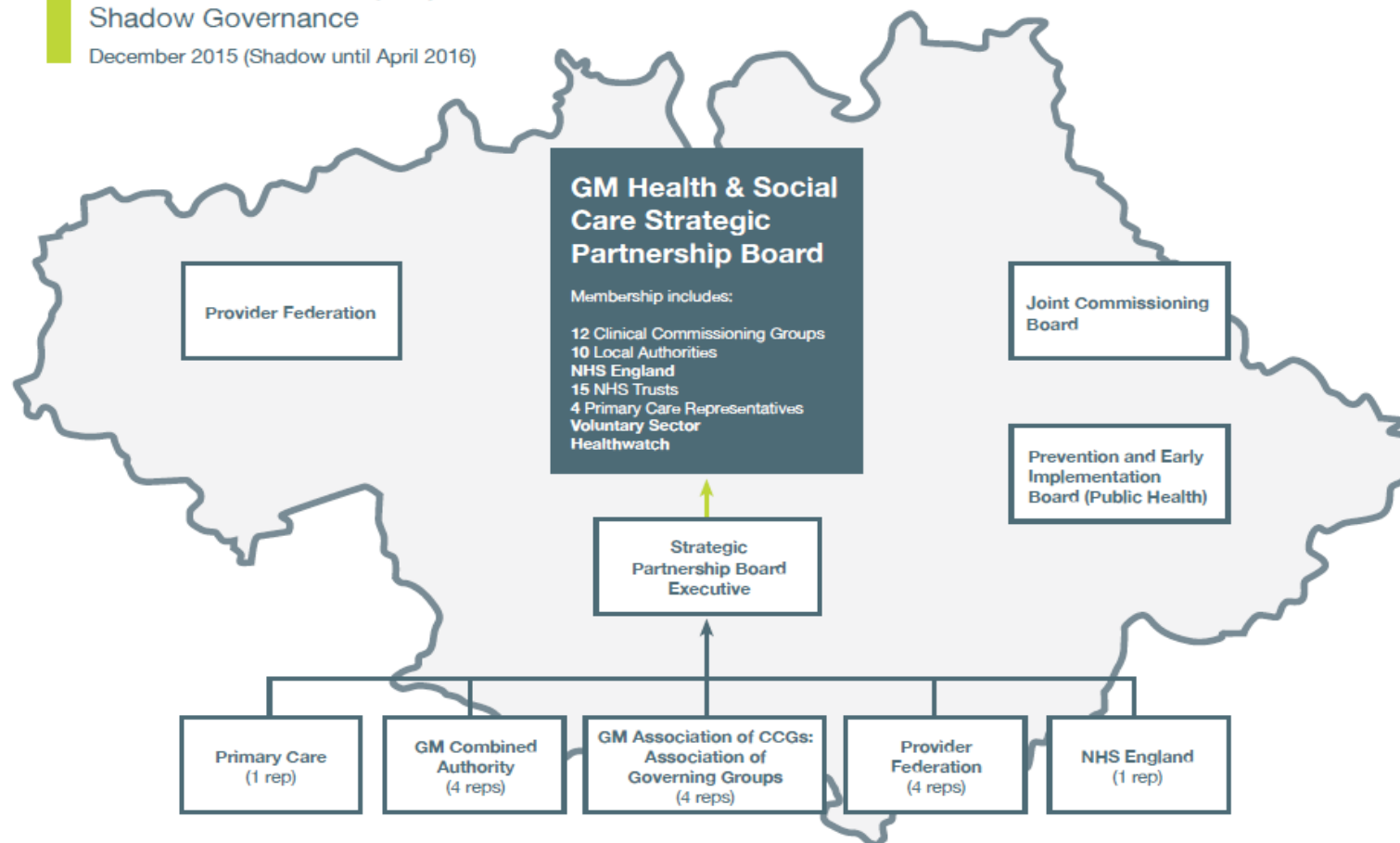
2015 – much already achieved

- Some notable successes:
 - By the end of December, hubs are operational in each CCG area, providing 7-day access for patients who need medical help across Greater Manchester with further hubs opening early 2016
 - Launched a new model of public health leadership – placing more emphasis on prevention and early implementation
 - Health Innovation Manchester – an innovative partnership with university/science experts
 - Healthier Together – Unanimous decision by 12 CCGs for four single services in GM
 - New vision to improve independence for people with learning disabilities across GM
 - New partnership, Dementia United, set to make whole of Greater Manchester more dementia-friendly.

Our shadow governance

Greater Manchester (GM) Health and Social Care Devolution Shadow Governance

December 2015 (Shadow until April 2016)



Where are we focussing our efforts – our Strategic Plan

A fundamental change in the way people and our communities take charge of, and responsibility for, their own health and wellbeing



The development of **local care organisations**, where doctors, nurses and other health professionals come together with social care in teams, so when people do need support from public services it's largely in their community, with hospitals only needed for more specialist care

Hospitals across GM working together to make sure expertise and experience can be shared widely so that everyone in GM can benefit equally from the same high standards of care

Other changes which will make sure **standards are consistent and high quality** across GM, as well as saving money, for example sharing some functions across lots of organisations, sharing and consolidating public sector buildings, investing in new technology, research and innovation

Ten Locality Plans

Plans are being finalised locally...Contact your SRO for details



...within a GM wide framework.
These will include

- Financial plan
- Governance
- Enable implementation of locality plans
- Assure delivery of health and social care
- Commissioning
- Sponsor transformational projects
- Population involvement
- GM wide performance
- GM wide risk
- Working with regulators
- Public and political engagement

Where are we focussing our efforts?

A fundamental change in the way people and our communities take charge of, and responsibility for, their own health and wellbeing



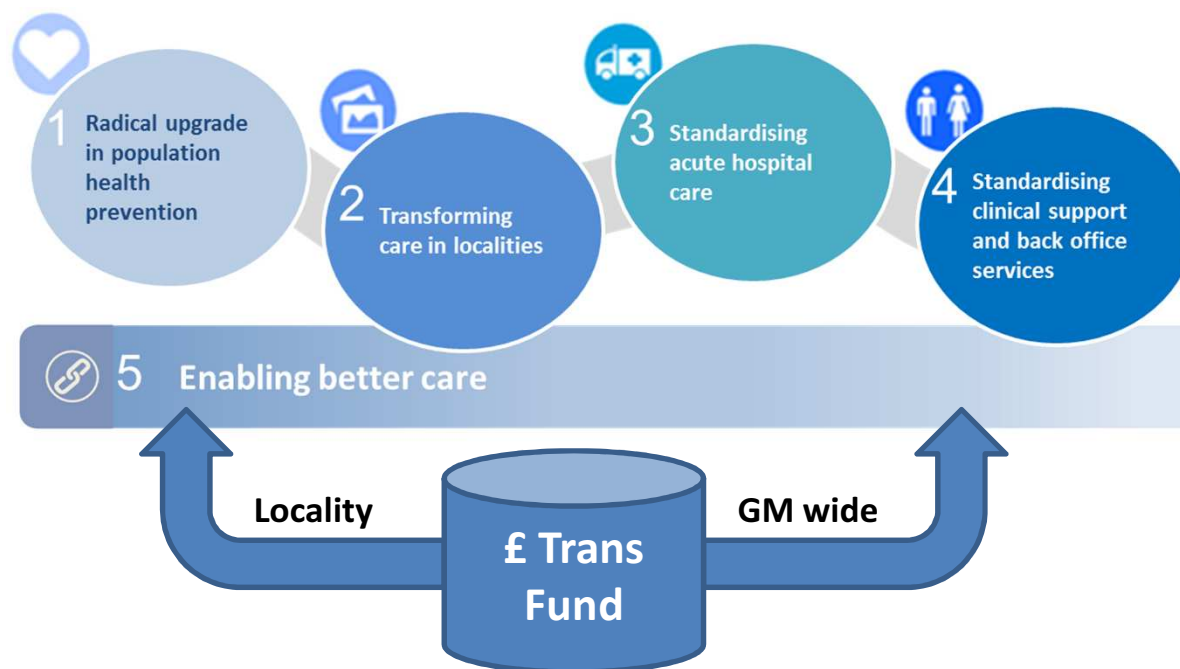
The development of **local care organisations**, where doctors, nurses and other health professionals come together with social care in teams, so when people do need support from public services it's largely in their community, with hospitals only needed for more specialist care

Hospitals across GM working together to make sure expertise and experience can be shared widely so that everyone in GM can benefit equally from the same high standards of care

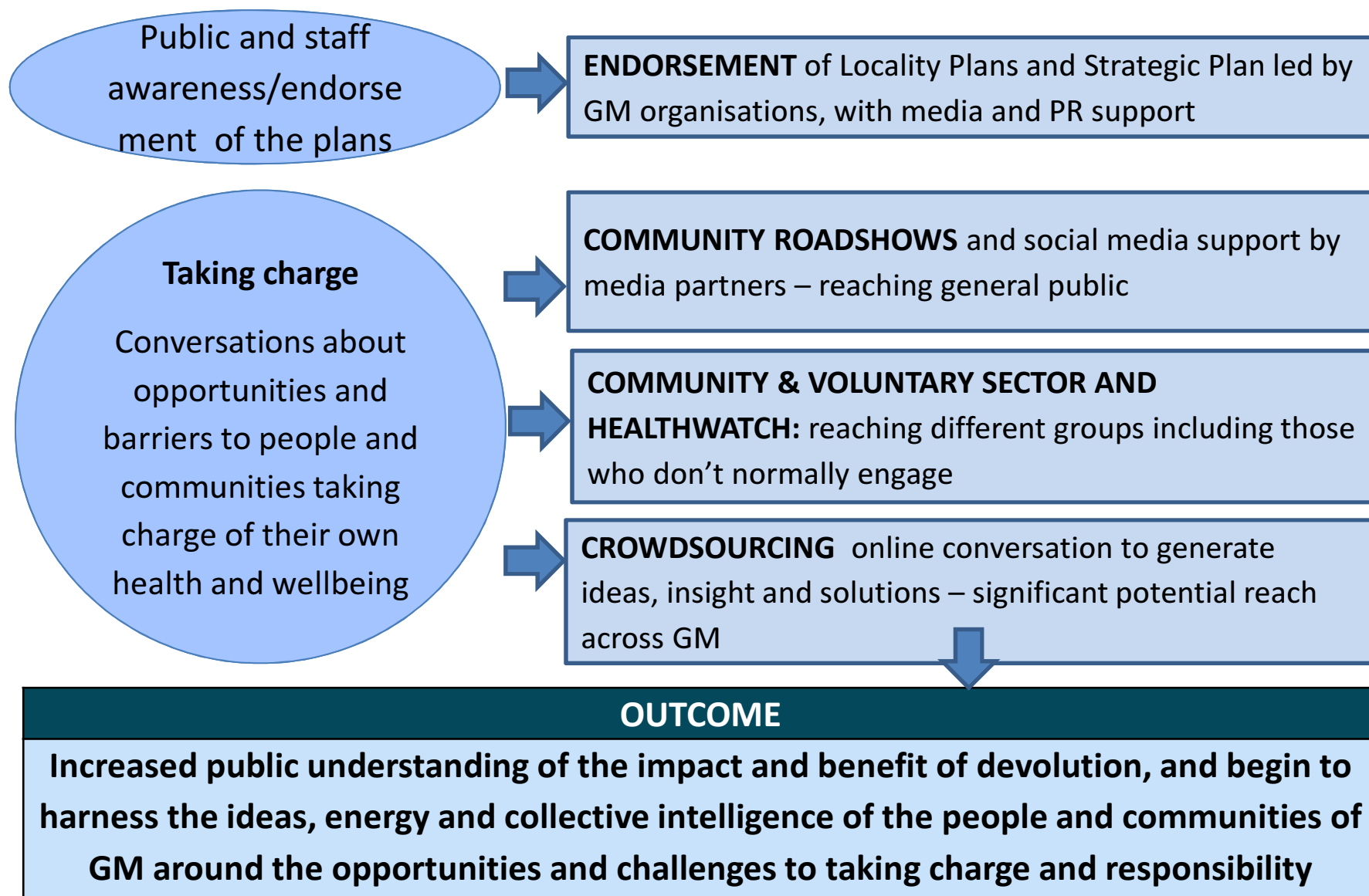
Other changes which will make sure **standards are consistent and high quality** across GM, as well as saving money, for example sharing some functions across lots of organisations, sharing and consolidating public sector buildings, investing in new technology, research and innovation

How will we pay for the changes?

- £450m has been earmarked to fund improvements in the big areas we are focusing on – known as the Transformation Fund.
- Effective and independent management of the Transformation Fund will be critical in ensuring the right projects are funded to deliver the agreed strategy.
- We are developing the process, but the guiding principle is that funding will be aligned to our strategic imperatives.



How will we engage with staff and the public?



April 1st 2016 – Go live

- Do you support the direction of the plan?
- How can you and your localities drive implementation?

E-mail: gm.devo@nhs.net



Website: www.gmhealthandsocialcaredevo.org.uk

Twitter: @GMHSC_Devo #takingcharge

Bury Health and Wellbeing Board

Title of the Report	Population Health elements of the GM Strategic Plan
Date	
Contact Officer	Lesley Jones, Director of Public Health
HWB Lead in this area	Lesley Jones, Director of Public Health

1. Executive Summary

Is this report for?	Information <input type="checkbox"/>		
Why is this report being brought to the Board?	To inform the Board of the Population Health elements of GM Health & social Care devolution		
Please detail which, if any, of the Joint Health and Wellbeing Strategy priorities the report relates to. (See attached Strategy)  Living_well_in_Bury_Making_it_happen_to	The Population Health elements of the GM Strategic Plan support all aspects of Bury's Health & Well-being Strategy		
Please detail which, if any, of the Joint Strategic Needs Assessment priorities the report relates to. (See attached JSNA)  Bury JSNA - Final for HWBB 3.pdf	All		
Key Actions for the Health and Wellbeing Board to address – what action is needed from the Board and its members? Please state recommendations for action.	To note the content of the presentation and consider implications for implementation of the Health & Well-being Strategy and Locality Plan		
What requirement is there for internal or external communication around this area?	Already incorporated into the GM & Local communication plan		
Assurance and tracking process – Has the report been considered at any other committee meeting of the Council/meeting of the CCG	No		

Board/other stakeholders....please provide details.	
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2. Introduction / Background

3. key issues for the Board to Consider

4. Recommendations for action

5. Financial and legal implications (if any) If necessary please see advice from the Council Monitoring Officer Jayne Hammond (J.M.Hammond@bury.gov.uk) or Section 151 Officer Steve Kenyon (S.Kenyon@bury.gov.uk).

6. Equality/Diversity Implications

CONTACT DETAILS:

Contact Officer:

Telephone number:

E-mail address:

Date:

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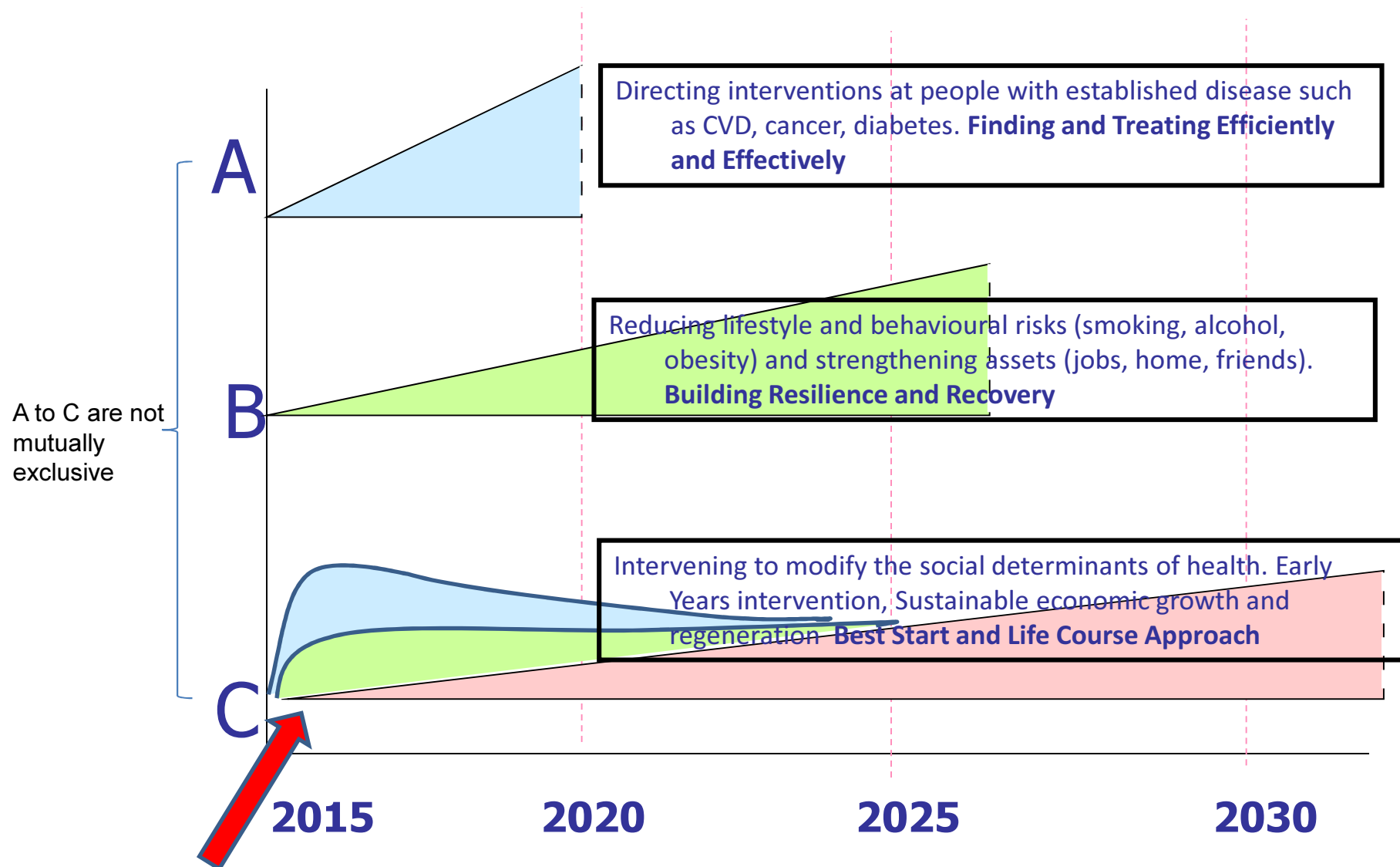
Taking Charge of Population Health in Greater Manchester

Prevention at the centre of devolution

- An ambition for the fastest possible improvement to the health and wellbeing of the 2.8 million citizens of the conurbation
- Requires a substantial reduction in demand for health and care services in part as a consequence of transformational improvement of population health and wellbeing
- Supports pre-eminent argument in NHS 5 year forward view
- Linking prevention and health improvement to economic growth and jobs
- Aligns with the recognition of the role of local leadership to improve health and wellbeing in the local population
- Public Health MoU now translated into Chapter 1 of GM Strategic Plan 'Taking Charge of our Health & Social Care in Greater Manchester'

Short, Medium and Long Term Interventions

(based on “Systematically Addressing Health Inequalities” Bentley, C. 2008)



Maximising ROI in the devolution proposal

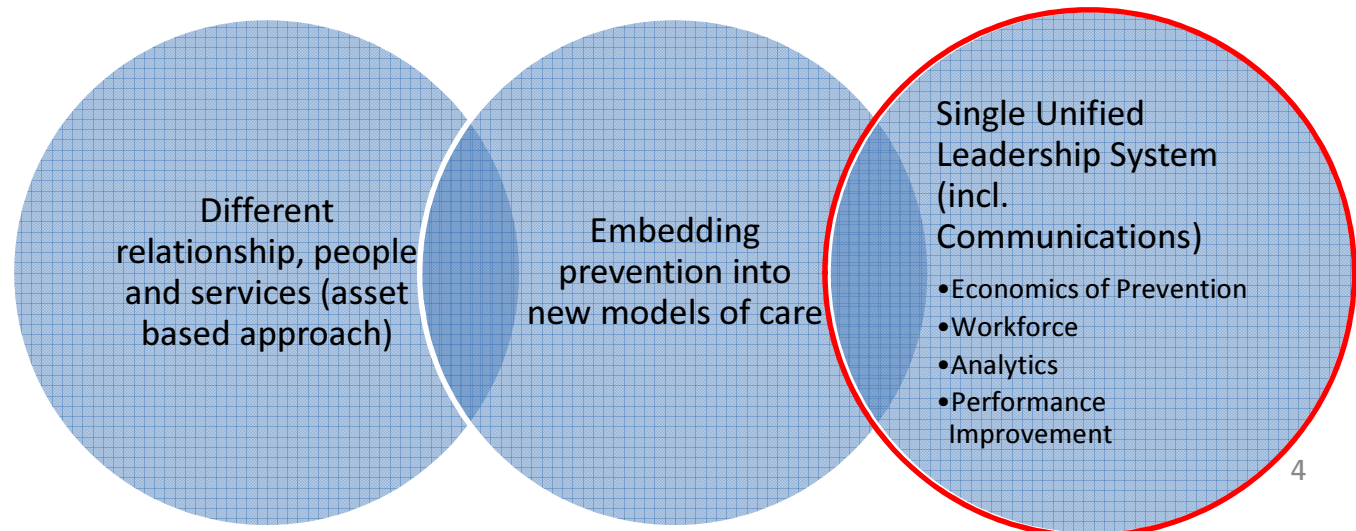
Transformational
Programmes
across the life
course



With common
cross cutting
Themes



Enabled by...



Single Public Health leadership system

- § Agreement reached to create a single co-located team and virtual team for Public Health in Greater Manchester reporting to the Director of Population Health Transformation.
- § Agreement in principle reached with NHS England to locate NHS E's public health commissioning team for Greater Manchester within the GM Population Health Team.
- § Work is underway with PHE to ensure that their staff resources are effectively integrated with NHS England's public health commissioning function as a core part of the unified public health system.
- § Agreement in principle co-locate the Greater Manchester Public Health Network staff with the Commission for the New Economy.
- § Synergy across spatial levels

More people managing health

GM

- Developing new digital technologies to help people manage own health
- Large scale social marketing programmes to support lifestyle change
- GM framework for patient activation
- Increase range & profile of self care support programmes
- Upskill workforce in self management education, shared decision making, health coaching and patient activation
- Embed social responsibility across our Public Sector

Bury

- Bury Directory, My Health, My Community
- Local amplification, IWIYW
- Helping yourself to wellbeing, My Health, My Community
- System leadership programme, Asset based approaches pilot
- Backing Young Bury, Carbon Management....

Finding the missing thousands

GM

- Integrating Screening and Immunisations commissioning with GM PH commissioning
- Implement evidence base for early detection of diseases through screening and case finding

Bury

- Local responsibility for increasing uptake sits with local PH team
- 'Better Together' – 'Bury Contract'
- Early implementer for National Diabetes Prevention Programme
- Dementia registers

Starting Well

GM

- Early years strategy and GM (new) delivery model – linked to GM review of children's services

Bury

- Bury Early Years Strategy
- Implementation of the EYDM
- OBA approach to key early years PH outcomes

Living Well

GM

- Workplace well-being charter
- Work for Health programme
- Helping older people into work
- Working Well expansion – change how skills, health and employment services work together
- GM Mental health strategy
- 5th Alcohol licensing objective
- ‘GM Moving’ – Physical Activity strategy

Bury

- Bury Healthy Workplace Programme
- Local implementation
- Bury Mental Health Strategy & Transformation Plan
- PH input into licensing applications
- IWIYW & Active Bury Strategy

Age well

GM

- Establish GM Ageing well Hub
- Dementia United

Bury

- 'Ageing well' programme
- Ambition for Ageing bid
- Dementia Strategy, Dementia friendly communities

Outcome

Measure

START WELL	More GM Children will reach a good level of development cognitively, socially and emotionally.	Improving levels of school readiness to projected England rates will result in 3250 more children, with a good level of development by 2021.
	Fewer GM babies will have a low birth weight resulting in better outcomes for the baby and less cost to the health system.	Reducing the number of low birth weight babies in GM to projected England rates will result in 270 fewer very small babies (under 2500g) by 2021.
	More GM families will be economically active and family incomes will increase.	Raising the number of parents in good work to projected England average will result in 16,000 fewer GM children living in poverty by 2021
LIVE WELL	Fewer people will die early from Cardio-vascular disease (CVD).	Improving premature mortality from CVD to projected England average will result in 600 fewer deaths by 2021.
	Fewer people will die early from Cancer.	Improving premature mortality from Cancer to projected England average will result in 1300 fewer deaths by 2021.
	Fewer people will die early from Respiratory Disease.	Improving premature mortality from Respiratory Disease to projected England average will result in 580 fewer deaths by 2021.
AGE WELL	More people will be supported to stay well and live at home for as long as possible,	Reducing the number of people over 65 admitted to hospital due to falls to the projected England average will result in 2,750 fewer serious falls.

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Greater Manchester Services for Children Review

Why are we reviewing Services for Children across Greater Manchester?

In summer 2015 Greater Manchester's ten local councils agreed to work with central government to undertake a fundamental review of the way children's services are delivered. The agreement to carry out this review was part of our ongoing discussions around devolving additional powers and responsibilities to Greater Manchester from Westminster.

Greater Manchester was chosen to carry out this work due to our successful track record of innovation and reform of public services and our history of collaboration across the ten local authority areas.

We know that there are areas of outstanding services in Greater Manchester and learning from and rolling out best practice is an important part of this review. We also know however that there is a variation in the outcomes that our services deliver across different areas. Our ambition is that all areas are performing to the same levels as the best.

The review was established to investigate how best to improve outcomes for children at a time of significant pressure on council budgets. We recognise that we need to do things in a radically different way in future if we are to improve services while reducing our budgets.

The review aims is to develop a number of proposals for reform and to highlight any barriers nationally or locally that stop their delivery.

What will the review look at?

The ambition for the review is to identify and learn from best practice and develop new approaches that will improve outcomes for children across Greater Manchester.

It aims to do this by:

- Supporting families, parents and carers to be confident and resilient
- Developing new models of early intervention, prevention and provision
- Reducing, appropriately, the number of looked after children, children in need and those with child protection plans by making the best use of our shared resources and expertise across Greater Manchester
- Making the most of the money we have to deliver services by developing new integrated commissioning arrangements

What's involved and who is leading the work?

We have identified seven themes that the review will focus on. These have been identified based on where we know outcomes need to be improved,

where we know there are challenges in the system, and where we could get maximum benefit from investigating different approaches.

Each theme area is being led by the Directors of Children's Services from the different areas of Greater Manchester. Progress is being reported to Jim Taylor acting as lead Chief Executive and Charlotte Ramsden as lead Director of Children's Services.

Theme	Lead
Youth Offending	Trafford (John Pearce)
Integrated Health Commissioning and delivery for children	Tameside (Steph Butterworth) Stockport (Chris McLoughlin)
Education	Bury (Mark Carriline)
Complex Dependency and Early Help	Oldham (Maggie Kufeldt) Wigan (James Winterbottom)
Quality assurance functions in statutory childrens' services	Stockport (Andrew Webb)
Complex Safeguarding	Rochdale (Gail Hopper)
Looked after Children	Bolton (John Daly)

The review will involve the development of a range of different options for example this may include investment in specific interventions or looking at how services might be delivered at different spatial levels. It will involve reviewing current data and engage professionals with insight in these priority themes.

What are the timescales for the review?

Detailed scoping papers have been created and each theme area is now developing a business case.

These business cases will be reviewed by Chief Executives and will be subject to approval by the Department of Education, HM Treasury and individual local authorities in March with an aim to move to implementation from April 2016.

How is the review being funded?

Central Government has provided innovation funding to support the completion of the review. The review will also look at ways that Greater Manchester can maximise the use of its current funding and any future government funding to support the implementation of the proposals.

What does this review mean for me and my job?

No decisions have been taken to plan for changes to services for children at this stage so there are no implications for jobs. The review is intended to develop a set of proposals for best practice and improvement across our services for children.

As these proposals are developed and agreed we will let you know if there is likely to be any impact on your role. We are committed to keeping you and the Trade Unions informed and involved throughout this review.

How can I get involved and where can I get more information?

As part of the process to develop their business cases each theme area is holding a number of workshops to bring together colleagues from across Greater Manchester, partner organisations and national agencies and bodies with specific knowledge on that theme. It is anticipated that there will be more workshop sessions as the review develops into its next phase.

We will ensure that regular communications of the programme are circulated via your management teams and that there are plenty of opportunities for individuals to have their say.

If you would like to share your ideas please contact the appropriate theme lead.

If you have any questions or thoughts about the programme more generally please contact Jacob Botham j.botham1@manchester.gov.uk

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Salford City Council



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My Ref JT/CR/SY

To all Greater Manchester Directors of
Children's Services

19 February 2016

Dear Director

Greater Manchester Services for Children Review

As the devolution work for services for children really starts to take shape I would like to offer my thanks for your contribution and the help of some of your staff so far, which have been hugely beneficial. The opportunities are extensive and it is great to see the impetus which is driving the work forward.

The attached briefing note explains some of the background to the review and I am keen that this is disseminated to staff across our authorities. In addition, feel free to use the scoping documents and presentations that have gone to Wider Leadership Team with staff if you think this is helpful for them.

If you have any ideas or requests for information then please do let Jacob Botham (j.botham1@manchester.gov.uk) know. I look forward to the outcomes of the current stage of the work, which I am progressing at a rapid pace and involving the expertise of staff across our authorities.

Yours sincerely

Jim Taylor
City Director

enc

Improving people's lives IN Salford

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Bury Children's Trust

Draft Minutes of the Trust Board meeting held on 5 November 2015

Attendance:

Mark Carriline	Executive Director Children, Young People & Culture (Chair)
Cllr Eammon O'Brien	Deputy Cabinet Member Children & Families
Maxine Lomax	Head of Safeguarding (C&A), Bury CCG
Jackie Gower	Assistant Director Social Care, Council CYP & Culture
CI Joanne Marshall	GM Police, Bury Division (Criminal Justice & Partnerships)
Yvonne Tunstall	Divisional Nurse Director, Paediatrics, Neo-natal & Gynaecology, Pennine Acute Hospital Trust
Jon Hobday	Public Health, Council Communities & Wellbeing on behalf of Lesley Jones
Vicky Maloney	Chief Officer Early Break, representing CYP Forum
Ann Noi	Council Communities & Wellbeing, on behalf of T Minshull
Tom Gledhill	Headteacher, Bury Secondary PRU, representing BASH
Gaynor Holdson	Pennine Care Foundation Trust, representing Sara Barnes
Sarah Bullock	Deputy Director Commissioning, Bury CCG
Maria Worthington	Business Manager Neighbourhoods, Six Town Housing
Kate Allam	Operational Manager IYSS & Connexions
Lindsay Dennis	Children's Trust Development Officer, Council CYP & Culture

1. Introductions and Apologies (M Carriline)

MC welcomed everyone to the meeting, including new Trust Board member Tom Gledhill who replaces Mick Fitzgerald as the BASH representative. Apologies were received from Helen Chadwick, Charlie Deane, Stuart Richardson and Tom Maddox/Ann Gent and representatives for Board members attended as noted in the Attendance list above.

2. May Minutes, Actions and Matters Arising

July Minutes were approved.

In addition to information provided in the Summary of Actions or included as agenda items, the following points were raised

2.1 Actions: Item 4: Commissioning Principles LD noted that she has not been sent any examples of good commissioning practice by Board Members. The Principles are now on the website and LD said that will meet with VM to discuss examples good practice that can be appendixes to the Principles.

Action: LD/VM

2.2 Actions: Item 5: Commissioning Principles With regard to the feedback from LJ that embedding Compact into practice is being taken forward through the Community Engagement Group, MC said he was pleased to hear this was being taken forward and asked what action is being taken around this. There was some discussion about the need to refresh the Compact to reflect new commissioning

arrangements and inclusion of Bury Clinical Commissioning Group. MC stated that Compact and of the risks to the future of B3SDA needs to be discussed at Bury Wider Leadership Group. VM noted that the risks to B3SDA post March 2016 will have ramifications for the future of Compact and wider implications for 3rd sector, eg, training. MC stated that he is very concerned that the loss of an infrastructure organization will make it much more difficult to work with the 3rd sector and asked that partners make a collective effort through the Community Engagement Group and Bury Wider Leadership Group to ensure this doesn't happen.

Action: All

3. Items from young people/Youth Participation Officer (K Allam)

3.1 Circles Report – actions for Trust Board KA stated that many of the actions in the Circles report are ones for schools, rather than the Trust Board. Work will be undertaken to strengthen engagement with schools councils so that have strong links with Youth Cabinet and Circles and are able to take forward issues with their own schools. KA drew particular attention to:

Key finding 2 Skills for life: A strong theme about young people feeling that they leave school unprepared for independence was particularly noticeable this year. EO noted that in his group young people talked about their concerns as they saw older siblings and parents struggling. MW advised that next year she is setting up programme for 13-16 year olds and is happy to work with partners on this (NB: STH funding is for STH tenants).

Action: KA and MW to discuss

Key finding 3 and 6: Young people again highlighted the need for a 'key' adult/qualified counsellor in school who they can talk to.

Action: To feed into Local Transformation Planning (via CT Ops)

Key finding 4 Substance Misuse: Findings need to feed into Drug & Alcohol action plan

Action: VM and AN to discuss

Key finding 5 Awareness of Services: It was noted that IYSS produced a booklet of services for young people, and the proposals for the Single Point of Access (Local Transformation Plan) will assist with this.

Key finding 7 Homophobia and Racism: There was increased concern about this at this year's Circles. This information needs to be passed to Lesley Davidson re her work with schools.

Action: KA to flag up to L Davidson

Key finding 10 Safe Spaces: It was notable that the young people at Circles did not talk about Youth Clubs as they had not come across them, but that what they were describing as a gap was the equivalent of a youth club. MW stated that she is also finding an increased demand, and that young people want places to go in their own community.

LD advised that at CYP Forum Rachael Bamber of NSCPG (New Springs Community Project Group) had circulated a leaflet about a Youth Club for 12-17 year olds that will be opening soon and they are seeking volunteers. LD has passed info to KA. MC has a meeting with BASH on 10 November where he can bring attention to the report. He said he will send to heads and ask them to take to School Councils and discuss with them what should happen in schools.

Action: MC

VM suggested that it could also be sent to schools' facebook accounts.

3.2 Update from Youth Cabinet KA advised that Youth Cabinet is being reviewed with regard to function and how it engages with young people. This will strengthen links with UK Youth Parliament and with School Councils. In response to a question from JG about Youth Cabinet campaigning role, KA advised that there are a number of national and regional campaigns which Youth Cabinet are involved in via UK Youth Parliament and Youthforia. They also want to campaign about local issues, eg they wrote to 2 local shops that were restricting the number of young people who could come into their premises, this led to change in one of the shops.

3.3 LILAC assessment KA updated that the draft report from the LILAC assessment has now been received (*LILAC Leading Improvement for Looked After Children* looks at how the voice of looked after children and young people is sought and acted upon). The results were very positive with Bury meeting all 7 standards. KA will circulate final report when it is received.

Action: KA

4. Children & Young People's Plan

(Agenda order changed so that Sarah Bullock could attend another meeting).

4.1 Priority 2 Emotional Health & Wellbeing (S Bullock)

Local Transformation Plan Summary provided

SB advised that outcome of 1st draft of the Local Transformation Plan is due imminently. SB is expecting that the response will be 'assured with conditions', meaning some amendments will be required and then funding provided from January. The main points include the development of the SPA (Single Point of Access) – currently looking for a suitable community venue; workforce development – eg building on lunchtime learning; enhanced workforce, eg Counselling; working with Pennine Care re eating disorders and an increase in Prevention and Early Help - commissioning from 3rd sector. Also improving IT, information sharing and consistent assessments so that young people only have to tell their story once.

With regard to the Board's role, SB suggested that the EHWP task & finish group and CT Operations Group be used to develop and monitor the Plan, reporting into the Trust Board.

Action: SB/MC/LD to confirm governance arrangements

4.2 Progress Report and Review (L Dennis)

Half year progress report provided

LD outlined the main progress over the last few months includes development of Action Plans against the CYPP using the framework of the Early Help Strategy – ie, Information & Advice, Strengthening Families & Communities and Services working

together. Work that has taken place against the action plan includes the new programme of lunchtime learning, the promotion of Early Help examples in the newsletter and start of work to re-brand the EH Team, review of the Participation Strategy and training at CYPP Network Event and lunchtime learning. A significant area of work has been that with the Clinical Commissioning Group to develop and launch the Local Transformation Plan. The CT Ops Group are also involved in the development of the young people's action plan for the Joint Alcohol & Substance Strategy and the Board have developed the Commissioning Principles.

LD also ran through the areas for development which include for the Board embedding the Commissioning Principles and making sense of influencing and implementing regional, national and local strategy that impacts on outcomes for children and young people.

LD noted that the review of the last 6 months has highlighted that there have been significant developments which impact on the CYPP. The CT Ops Group have started to review the Priority Objectives and LD asked the Board to give approval to them completing this and moving ahead with action planning over the next few months. This was agreed.

Action: CT Ops Group to move ahead with review of CYPP priorities

4.3 Participation Strategy (K Allam)

Papers provided

KA explained that she and LD met to review progress against the Implementation Plan. At the April Participation sub group meeting it was agreed that What's Changed forms would be used to monitor progress and share good practice; but unfortunately only 1 had been received from sub group members and the Board was asked for support in increasing the use of these in their organisations. It was suggested that a future network event could focus on Participation, and that the What's Changed tool could be sent out for circulation across the Children's Trust.

Action: KA/LD/All

KA highlighted (against Action 2) that she and Adele Crowshaw are developing guidance re the how to involve young people in commissioning. Currently requests for young people's views on strategic developments are often inappropriate, eg insufficient time allowed and too much, too complicated information about topics of little interest to most young people. It was suggested that the guidance include the requirement that if young people are to be consulted that be at the start of a process of writing a spec', not once it has been written; also a suggestion to check whether there is guidance in other areas that could be helpful (eg Bolton).

With regard to Total Respect training it was agreed to promote this to all partners.

Action: JG

4.4 Priority 1: Early Help

Relaunch of Early Help Team and CAF JG advised that discussions are ongoing re the rebranding and renaming of the Early Help Team and that a relaunch event is being planned for February 2016.

CYP & Culture Early Help MC advised that over the past few weeks he has held 2 workshops in CYP & Culture to ensure that there is a joined up approach to Early Help within the dept. From this a proposal is being developed to support and strengthen the early help work that is currently going on in schools.

4.5 Priority 3: Alcohol & Substance Misuse

Paper provided

VM circulated the lunchtime learning fact sheet about Novel Psychoactive Substances for information. She explained that work is being taken forward to have an Early Warning System in Bury in line with other areas so that intelligence about NPS's can be shared and addressed using powers in new legislation coming into force in 2016. There will be an event on 10 December to raise awareness and launch the new early warning system.

Action: AN/LD to circulate info about NPS event

5. Network

LD advised that there had been over 150 people at the EHWP network event on 4 November which launched the Local Transformation Plan. Most members of the Board had also been there. The event had been a great success with a lot of information and services to build on in the work to meet the LTP. LD advised that a high quality recording of young people's voices had been put together by a young person/volunteer with Streetwise. Her work was so good that LD had discussed with MC whether she could be employed on a casual basis at future future network events if similar IT support is needed and MC has agreed. This was welcomed by the Board.

The next newsletter in January 2016 will focus on EHWP and aims to raise awareness about services who took part at the event, and also about many additional services who attended on the day.

LD reported that there has been a fall-off in attendance of the lunchtime service briefings, so these will now be held on an ad hoc basis when needed rather than every 4 months, and will be replaced by the monthly 1hr lunchtime learning slots which focus on how to provide early help around a range of important issues. The next lunchtime learning is on 18 November on E-safety and the impact of social media. A 1 page briefing on the subject will also be produced and will be on the Children's Trust website.

LD agreed to send attendance lists to partners so that they could assess attendance from their agencies.

Action: LD/All

6. Greater Manchester Devolution

Paper tabled

MC gave a detailed update on the proposal to fundamentally review the way that services for children are delivered across Greater Manchester as part of the Devomanc arrangements. This work is being supported by KPMG and is being led by the GM Directors Group, and build on outline proposals made as part of GMCA Comprehensive Spending Review submission.

The proposals include the recommendation that each area of GM will focus and specialize in one area of work and be commissioned by the other Authorities to deliver across GM, with each area undertaking Early Help work for itself. There are concerns about whether it is possible to implement such a fundamental change and whether it would benefit services. Association of Directors of Children's Services are working together to address this and there a number of workstreams of which MC is leading on the education & workskills stream.

It was noted that for some time now Authorities have been working together where it makes sense to share resources and build on good practice and this is leading to stronger services for children and young people. MC advised that there are a number

The Board raised concerns, especially about proposals to bring services together across GM and the risk that as Bury services are generally high performing and low cost it is important that they mustn't be detrimentally affected.

Action: MC will keep Board updated

7. **Children's Trust Operational Group**

Most of the issues from CT Ops Group had been discussed within the Board meeting. However, it was noted that there had been discussion about ways to get useful information to the public around a range of issues affecting children and young people. It had been agreed that Peter Elton's slot in the Bury Times had been good practice in highlighting important public health information and VM had offered to speak to JH about the possibility of setting this up again.

Action: VM/JH

8. **Open Forum**

8.1 **CCG/SLA Single Commissioner for Health & Social Care** ML drew attention to the recent press release on this (paper circulated) and noted that the plan is not to have a single commissioner across all health and social care services, but focusing on those services where pooling budgets and planning/commissioning jointly will lead to better value services and better quality services.

8.2 **B3SDA – retirement of Derek Burke** See item 2.2. MC noted that DB has delayed his proposed retirement until March 2016 aligned to annual funding and reiterated his concerns re the future of B3SDA.

8.3 **Adolescents Conference** MC reminded partners that they have been invited to take part in the 'That difficult age' conference on 13 November, run by Research in Practice.

8.4 **H&WB Priority 1 Bi-annual progress report** The draft half-year progress report to H&WB Board against H&WB Strategy Priority 1 (for which C Trust reports to H&WB Board) was circulated for information.

9. **Any other business**

JH advised that the project managers for the Early Years new delivery model and for the Healthy School work are now in post.

10. **Items for next meeting**

JM will provide an update on Be Safe Be Cool to the next meeting (including evaluation). LD requested that this also come to the CT Ops Group.

Action: JM/LD

11. **Close of meeting**

The next meeting will be 3pm on 10 March 2016, in the ground floor conference room, 3 Knowsley Place.

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BURY INTEGRATED HEALTH & SOCIAL CARE PARTNERSHIP BOARD


21st January 2016

10am – 12pm

Room A, Bury Town Hall

Present:	Pat Jones-Greenhalgh – Chair (PJG) Julie Gonda (JG), Linda Jackson (LJa), Lesley Jones (LJo), Fiona Moore (FM), Margaret O'Dwyer (MO'D), Claire Wilson (CW), Karen Whitehead (KW), Keith Walker (KW)
Minutes:	Maureen Foden (MF)
Apologies:	Jayne Hammond, Mike Owen

Item	Agenda Item	Discussion	Action Agreed By Whom	By When
1	Welcome & Apologies	The Chair welcomed everyone to the meeting and apologies, as above were noted.		
2	Minutes and Matters Arising from previous meeting held on 19th November 2015	The minutes of the meeting held on the 19 th November 2016 were approved as an accurate record.		

3	Action Log	<p>The action log was discussed and all items have been updated and attached for reference.</p> <div data-bbox="1151 312 1223 379" data-label="Image">  </div> <p>20152110-Action Log updated 21.01.16.dc</p>		
4	Matters Arising	<p>Scaled up Primary Care EOI - It was reported from the GM Primary Care Transformation Steering Group that there have been a range of bids received, Bury appeared to be at the high end with regards to its state of readiness.</p> <p>A GM workshop was held for all those localities that had expressed an interest to discuss readiness and next steps, unfortunately there was a low attendance from Bury due to short notice and prior commitments. Concern was expressed that Bury's low attendance may be misinterpreted by NHSE as lack of commitment.</p> <p>ACTION 1: FM to contact Rob Bellingham for more information and advise Bury are very committed and liaise with colleagues with regards to next steps</p> <p>H&WB Strategy - Under the governance arrangements for the H&WB the Integrated Health & Social Care Partnership Board has responsibility for overseeing implementation of priorities 2, 3 & 4 of the H&WB Strategy</p> <p>There are three components to the reporting arrangements against the H&WB Strategy to the H&WB.</p> <ul style="list-style-type: none"> • A performance report on the key indicators within the strategy benchmarked against statistical neighbours and England • A high level implementation plan for each theme covering the key actions • An in depth focus on one priority per H&WB meeting to allow the H&WB to 	FM	

		<p>have more detailed knowledge on what is trying to be achieved and what is being achieved.</p> <p>ACTION 2: LJo to speak to HC with regards to the H&WB forward plan</p> <p>ACTION 3: LJo to provide an overview of the H&WB strategy at the next meeting</p>	<p>LJo</p> <p>LJo</p>	
5	ITEMS FOR DISCUSSION			
5.1	Locality Plan Programme Approach	<ul style="list-style-type: none"> • The narrative for the Locality Plan is staying the same, timescales need to be revisited and re stated • The SRO group have to submit implementation by the end of January, with the final draft ready by the end of March • The programme approach has been taken to EMT, it will be taken to SMT and then formally tabled at this meeting • A large amount of work is being undertaken by the CCG on finances as they have to be submitted nationally for next year. Estimates have to be provided on spend for acute care, as acute care has to record what they are expecting to receive both assumptions have to be close. This will be brought to this meeting in more detail with narrative around acute care into the community. • The Locality Plan has 40+ initiatives which are all at different stages of iteration; all individual organisations need to be coordinating and aligning functions, working jointly in a systematic and consistent approach. PJG & MO'D have a meeting arranged to discuss this. • To test different frameworks as looking at spend transformation will test boundaries. 		

5.2	Governance – Moving Forward Proposals	<p>SNs elevated role within GM means that he is no longer free to attend these meetings therefore the CCG are in the process of deploying his commitments.</p> <p>It was agreed that this would be an ideal time to evaluate the membership of this group looking at how it will work in the future and refresh if required, if these meetings are to continue commitment is required from all members.</p> <p>It was also suggested doing a discussion paper looking at:</p> <ul style="list-style-type: none"> • How this group works now • How can it improve • What governance will need to be in place • Are the right people around the table in light of GM Devo <p>Concerns were voiced with regards to a discussion paper in light of the pace of change GM Devo is taking, as it is felt that Bury should be mirroring it.</p> <p>This raised the question of the governance for the Commissioning Group as it needs to have the right architecture in place for going forward being pro active and mobilising things. Pace of change is an issue, decisions need to be made more quickly with more innovation, moving and shifting.</p> <p>From a provider perspective it was welcomed attending these meetings however it did feel as if something was missing with regards to delivery and pace. It was proposed looking at working smarter together breaking down silos. As the provider is the mobility arm they need to be looking at how the horizontal integration is going to be mobilised.</p> <p>It was highlighted that there were a number of organisations missing from the workshop, the Acute Trust and the community and voluntary sectors. Their</p>		
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		<p>engagement is required as it is core to the horizontal integration and community interface.</p> <p>From a commissioners perspective more clarity about what outcomes to track and measure against was requested. This detail is being worked on at as it has been recognised that commissioners and providers will have to hit the ground running. There is a real appetite out there for something dynamic around working with neighbourhoods, this means a good understanding of the following is needed:</p> <ul style="list-style-type: none"> • Where we are going • What impact are we having • What is the money being spent on <p>Reinvesting into communities is very important and key to this is translating the work at GM level into localities.</p> <p>Going forward it is vital that the H&WB has ownership of the Strategic Plan, as the legislations is changing the Board will now have authority in terms of governance. It is imperative that the processes are not slowed down due to bureaucracy therefore it will be essential to have a MoU which gives a clear understanding of where Bury are going and how to get there. It will be tested and challenged as the Locality Plan will be held to account on its functionality and governance.</p> <p>Mapping work in GM looked at all 10 Locality Plans and it was has shown that they are all very similar.</p> <p>The MoU will define the levels of sign off, Section 75 will allow flexibility. Although the grip will be loosened with regards to decisions that need to be</p>		
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		ACTION 7: MF to include in forward planner	MF	
5.4	System Leadership Bid – Defining our ask	<p>LJo has submitted an application for the System Leadership programme which focuses on how to develop the workforce. Joyce Redfearn has been commissioned to work with Bury as an enabler for the local vision work.</p> <p>A meeting has been arranged on 2nd February 2016 to look at more specific objectives which LJo is asking to be agreed at this meeting.</p> <p>How we operate collectively as system leaders to achieve outcomes was suggested, as transformation of the workforce is a key challenge.</p> <p>A diagnostic piece of work was also put forward to help with structure and to look at cultures and expectations.</p> <p>A whole workforce approach is required helping to be;</p> <ul style="list-style-type: none"> • more ready than we are now, collectively • being part of the GM system • make sure that any opportunities coming through GM are maximised <p>The workforce strategy will then fall out of this work.</p> <p>LJo advised the group that a Expression of Interest has been made for an NHSE pilot for Asset Based Approaches to Primary Care. It will include 25 staff from Pharmacists, Opticians, Dentists, GPs and Social Service etc. in a defined area of Bury's choice. Feedback is required by tomorrow therefore the group were asked if we want to take it up and if so to agree which area, Radcliffe or Bury East.</p>		

		ACTION 8: LJo to pass information onto LJ who will own it and make it happen	LJo	
6	ITEMS FOR DISCUSSION			
6.1	Report back from Joint Commissioning Group held – 08.012.15	No report, meeting was cancelled.		
6.2	Report back from Provider Partnership on 04.11.15	There is no report as the meetings have been disbanded however things are moving on.		
7	AOB			
7.1	Bury East Locality Workshop	<p>Feedback received was really positive, it was an excellent event but unfortunately there was no GP representation. This is a cause for concern as GPs are a significant player in the community.</p> <p>ACTION 9: MO'D to take the lack of GP engagement back to the CCG</p> <p>ACTION 10: JG & CW as governance champions to look at how to engage clinicians with the neighbourhood working</p>	<p>MO'D</p> <p>JG & CW</p>	
8	Date & Time of Next Meeting	16 th February 2016, 9:30am – 11.30am Meeting Room A, Bury Town Hall		
9	Future Meeting Dates	17 th March 2016, 10am – 12pm Meeting Room A, Bury Town Hall		



Bury Clinical Commissioning Group



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DEPARTMENT FOR COMMUNITIES & WELLBEING



MINUTES OF HOUSING STRATEGY PROGRAMME BOARD HELD ON WEDNESDAY 16th DECEMBER 2015

Present: Marcus Connor - Corporate Policy Manager, Department of Communities and Wellbeing **MCC**
 Tracey Flynn - Economic Strategy and European Policy - Unit Manager (for item 1)
 Pat Jones Greenhalgh - Executive Director of Communities and Wellbeing. (Chair)
 Sharon Hanbury - Head of Urban Renewal, Department of Communities and Wellbeing **SH**
 Sharon McCambridge - Chief Executive of Six Town Housing **SMC**
 Chloe McCann - Assistant Improvement Advisor, (Minutes) **CNM**
 John Merrick - Director of Neighbourhoods, Six Town Housing **JM**
 Emma Richman - Director of Assets, Six Town Housing **ER**

		ACTION
1.0	Information Briefs:	
1.1	a) <u>New Items</u>	
1.1.1	i) Greater Manchester Working Well Expansion – TF	
1.1.1.1	Tracey Flynn provided an overview of the Greater Manchester Working Well Expansion which will commence in January 2016.	
2.0	Apologies:	
2.1	Steve Kenyon – Interim Director of Resources and Regulation SK	
2.2	Harry Downie - Assistant Director of Business Re-Design & Development, Department of Communities and Wellbeing HD	
2.3	Cllr Rishi Shori - Deputy Leader of the Council, Cabinet Member for Finance & Housing.	
2.4	Karen Young - Head of Inclusion, Department of Communities and Wellbeing KY	
2.5	Tracey Hunt - Financial Services Business Manager, Six Town Housing TH	
3.0	Minutes of 26th November 2015 Meeting for the HWBB:	
3.1	The minutes of the meeting, held on Thursday 26 th November 2015 were approved as a correct record.	

		ACTION
4.0	Matters Arising:	
4.1	Item 4.4 SMC to ask Ailsa Dunn to email the Annual Delivery Plan to MCC for circulation to Council HSPB members for final Council sign off.	SMC/AD/MCC
4.2	Item 4.2 A report will be brought back to HSPB in May 2016 covering the findings of the impact assessment of Universal Credit.	JM
4.3	Item 5.1.2.3 MCC has advised Cllr Shori around rent setting proposals for STH properties.	
4.4	Item 5.2.1.2 No further update on the new extra care scheme however a report is to be brought back at a later date around the headlines and mitigating risks.	ER
5.0	Items for Decision:	
5.1	a) <u>New Items</u>	
5.1.1	i) <i>ASB Statement of Policy and Procedures - JM</i>	
5.1.1.1	A report was presented to HSPB members to show the proposed ASB statement of Policy and Procedures. The report went to HOB on 01/12/2015 and members contributed and amended the wording.	
5.1.1.2	HSPB members agreed the policy and procedures in principle subject to approval from the Community Safety Partnership Board.	
6.0	Information Briefs:	
6.1	a) <u>Existing Items</u>	
6.1.1	i) <i>HOB Action Plan to HSPB- SH</i>	
6.1.1.1	SH provided HSPB with a summary of items discussed at the last HOB.	
7.0	Future Meeting Arrangements 2016 - PJG	
7.1	PJG advised HSPB that the current meeting will be reshaped. It is proposed that the meeting will effectively split into two parts, one being a Strategic Board and the other being a Shareholder Board.	
7.2	HSPB agreed that the meeting on the 26/01/2015 will remain the same and the change of meetings will happen following that.	
8.0	Date of Next Meeting Tuesday 26 th January 2016, 1.00pm – 2.30pm Lancashire Fusiliers Room, 1 st Floor, Town Hall	

CARBON REDUCTION/CLIMATE CHANGE BOARD WEDNESDAY 28 AUGUST 2015

ACTION NOTES

PRESENT: Neil Long (In the Chair), Clinton Judge, Dominic Pooler, Lorraine Chamberlin, Paul Cooke, Paul Webb,

APOLOGIES: Pat Jones-Greenhalgh, Lesley Jones, Chris Horth, Keith Watson, Mike Moore, Sharon Hanbury, Tom Walley

Item No	Discussion	Action Agreed	By Whom
1	<p>Notes of Last Meeting – 3rd June 2015</p> <p><u>One Public Estate and Bury Strategic Estates Group</u> Alex will report at the next meeting on this item around feedback from the meeting</p> <p><u>Surface Water</u> Everything is on hold at the moment and being reviewed. A briefing note is to be developed around alternative ways of charging.</p> <p><u>Sustainability Criteria for New Build</u> Meeting was postponed. Item to be carried forward to next meeting.</p> <p><u>Salix Bids</u> The audits are now complete. Chris Horth to follow up the Salix funding bids with the schools as a result of the audits. Paul Cooke advised that schools were aware of match funding opportunities and will be seeking bids in the autumn. £0.5m is in the pot for non conditional related schemes that can demonstrate a direct benefit to educational improvements. Children's are looking at schemes which will have a maximum impact on education.</p> <p>The notes were agreed as a correct record.</p>	<p>Glenn to put on as agenda item</p> <p>Neil to ask Tom Buggie for briefing note</p> <p>Glenn to add to next agenda</p> <p>Chris to progress</p>	<p>GM</p> <p>NSL</p> <p>GM</p> <p>CH</p>

Item No	Discussion	Action Agreed	By Whom
2	<p>Briefing Note on Update on Indicators for Submission to the Health and Wellbeing Board / Review of Terms of Reference for the Carbon Reduction/Climate Change Board to align with the Health and Wellbeing Board</p> <p><u>Templates</u></p> <p>The purpose of the briefing note is to inform the Carbon Reduction/Climate Change Board of a new priority within the refreshed Health and Wellbeing Strategy and associated governance structure. The Board are requested to take ownership for the delivery of this priority, associated work plan, local performance indicators and provide bi-annual updates to the Health and Wellbeing Board. Updates are to be reviewed at the December meeting (September was cancelled). The Board needs to ensure that we have the right level of detail and information.</p> <p>Papers were circulated round the table for discussion with updates of performance indicators from Talat Afzal, Neil and Lorraine. Lorraine advised that these were all aspirational targets as the Council is not doing any proactive work on them at this time. One indicator was shaded in Lorraine's paper as it was a shared indicator with the HSPB. Neil asked that all the documentation be pulled together into one easy to read document and that Talat's information be streamlined. It was noted that street cleanliness had not been identified.</p> <p>Recycling within the Council was discussed as it was felt that more could be done. Neil will take the matter forward with Talat to see if she can develop a joint scheme for funding between Admin Buildings and monies held by Neil for recycling. Neil to develop a performance indicator with Talat.</p> <p>Heather advised that Neil and Lorraine had been invited to the December Board. It was agreed that once all the information had been pulled together and updated that Heather returns to present the paper.</p>	<p>Heather to develop indicators with Talat</p> <p>Neil to meet with Talat to develop PI and take forward</p>	<p>HC</p> <p>NSL</p>

Item No	Discussion	Action Agreed	By Whom
	<p><u>Carbon Reduction/Climate Change Board Terms of Reference</u></p> <p>It was agreed to add the following to the Terms of Reference:</p> <p><i>The Board will oversee and receive reports from a set of sub groups which will focus on the delivery of key targeted areas of work. The sub groups will report directly to the Health and Wellbeing Board. Provisions that apply to the HWB would also apply to any sub groups of the HWB.</i></p> <p>Membership to also be updated to reflect changes.</p>	<p>Glenn to include</p> <p>Glenn to amend</p>	<p>GM</p> <p>GM</p>
3	<p>CRC Risk Register</p> <p>To be reviewed in October once a complete cycle of the CRC programme has happened. To be brought forward to next meeting.</p>		
4	<p>Verbal Update on Greater Manchester Non Domestic Energy Efficiency Scheme</p> <p>Delayed for 3 months. Work should commence in May/June 2016. Lorraine to submit an updated time schedule for the next meeting.</p>	Lorraine to progress	LC
5	<p>Verbal Update on Bury Heat Network Feasibility</p> <p>Went out to tender and there was only one response. This has now gone back out to tender again. Lorraine to provide a new timeline for the next meeting.</p>	Lorraine to progress	LC
6	<p>Bury Carbon Reduction Commitment Submission</p> <p>Everything went ahead on target. The Council has ordered our allowances and will be paying for those allowances in September and surrendering them in October. This is the first submission we have made under phase 2 of the scheme. Schools are currently excluded but street lighting and car parks are</p>		

Item No	Discussion	Action Agreed	By Whom
	<p>included. Last year the Council paid more than £212k. A forecast of allowances is done each April for that financial year. We have now got the opportunity to pre-purchase for the whole of phase 2 which would mean we could potentially save £41,850 if we purchase next April for the full phase. There is the risk that we could over purchase but we would be able to trade or sell them on. Elmhurst, Pinfold, Grundy, Elton Community Centre, Unsworth Community Centre and some of the parks will be entirely responsible for their own supplies. There is more work to be done on this and we have until April to make a decision on whether or not we buy ahead. The Carbon Reduction/Climate change Board supported the idea but would want sight of the paperwork beforehand. To be progressed with Steve Kenyon.</p>	<p>Lorraine to progress with Steve Kenyon.</p>	
7	<p>Recycling and ECO Schools Update</p> <p>Worked hard on communicating the changes to residents and via schools to ensure residents have the knowledge and ability to recycle successfully. Recycling rates surged from just over 47% to 55% and we continue to move towards our target of 60% with a saving of approximately £1m per year.</p> <p>Talat continues to work with schools to emphasize the effects of climate change and the need for recycling. Schools are being helped to reduce their rate of waste, improve recycling, save energy and consider renewable sources and energy.</p> <p>We have launched the official Bury Food Waste 'Recycle the food waste you can't eat' Campaign at St Margaret's CEP School on 26th June 2015.</p> <p>In Mid-July, Mersey Drive CP School was awarded their 3rd Green Flag for Eco-schools.</p> <p>Local schools have been involved in the Bury In Bloom campaign.</p>		

Item No	Discussion	Action Agreed	By Whom
	Two teams are currently under review – one team within recycling and awareness and the other around environmental quality and enforcement – both teams were part of a 2 year pilot which are due to come to an end at the end of this financial year.		
8	<p>Any Other Business</p> <p>Neil provided an update on the wind pilot. JBA carried out a desk top study across all the authority and identified a number of sites. The Council carried out a similar study for comparison purposes. The report was taken to the Labour Group meeting in June who gave their full support to carry out a feasibility study. However, since then there have been changes to Government rules around planning for wind farms. With effect from the 18th June the Government can only grant permission to any wind farm if it is within the local plans. No Council in the country have it in their local plan. The matter is being taken to portfolio in September with a suggestion that we still continue with the feasibility study to gather more information. The site identified to be Outwood. The Carbon Reduction/Climate Change Board approved and supported the feasibility study.</p>		
	<p>Date and Time of Next Meeting:</p> <p>Thursday 8th October 2015 at 10.30am in Meeting Room A, Town Hall</p>		

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BURY SAFEGUARDING ADULTS PARTNERSHIP



MINUTES OF SAFEGUARDING ADULTS STRATEGIC BOARD MEETING

HELD ON 13TH October 2015, 2.00pm TO 4.00pm

Present:	Stuart Richardson (SR)	Pennine Care (Chair)
	Jo Marshall (JM)	Greater Manchester Police – Bury
	Rick Jackson (RJ)	Greater Manchester Police – Bury
	Julie Gonda (JG)	Bury Council
	Dr Cathy Fines (CF)	Clinical Commissioning Group
	Jax Effiong (JE)	Greater Manchester Fire and Rescue
	Maxine Lomax (ML)	Clinical Commissioning Group
	Mandy Symes (MS)	Bury Council (facilitator)
	Jane Edmunds (JE)	Bury Council (minutes)
	Kimberley Salmon-Jamieson (KSJ)	Pennine Acute
	Sharon McCambridge (SM)	Six Town Housing
Apologies:	David Hanley	Independent Chair
	Pat Jones-Greenhalgh	Bury Adult Care Services
	Nisha Bakshi	
	Chris Sykes	Greater Manchester Police - Bury
Distribution	All above	
	Tracey Devine	Care Quality Commission

ACTION

1.0	Welcome and Introductions	
1.1	SR welcomed members and apologies given as above.	
2	<u>Minutes from the last meeting and matters arising</u>	
2.1	Minutes agreed.	
2.2	Re: outstanding action from 2.2 “KSJ offered to look to access A&E safeguarding data to support the performance report” – agreed to discuss under agenda item 5 Performance Report.	
2.3	3.7 – Update regarding how Annual report had been shared within organisations. <ul style="list-style-type: none"> KSJ advised report had been shared with Strategic Safeguarding Committee and sub-committee. JE advised that report had been shared at Designated Officers Safeguarding Group and then at the Safeguarding Review Panel. Response still outstanding from CQC – MS to chase. 	MS
2.4	4.9 – “MS to see whether abuse type on the case management system can be changed at the end of the process to give a better data picture”. Noted that figures for incorrect abuse type were small, and that changing the abuse type would be possible but would be fairly labour	

ACTION

	intensive. Board agreed that would not pursue changing the abuse types from the original referral as benefit is outweighed by the work required. Agreed that reporting on the outcome of the case was more important.	
2.5	<p>"8.3 Formal request re financial contribution now made to each Board member. Response to MS before January's meeting. "</p> <p>No responses had been received. Noted that new members had since joined the Board – response from below to be forwarded before April's meeting.</p> <ul style="list-style-type: none"> • KSJ noted that she had not seen the report tabled at the previous meeting MS to forward and KSJ to comment. • GMP status as previously reported that spend is allocated through the PCC and therefore it is not possible to contribute at a local level. • Bury Council – currently finance any Board activity. 	<p>All to respond</p> <p>MS</p>
2.6	"8.5 DH had previously advised that he was going to write to the PCC re: funding for Adult Boards. Unclear as to whether this has happened. DH to report to next meeting." DH to update	DH
2.7	Action re: rotating Board venue – all to advise MS of availability of meeting rooms, MS to then advise of venue changes.	All to respond
2.8	All other action points from the Oct meeting have either been completed or are an agenda item.	
3	<u>Annual Report Planning</u>	
3.1	<p>Planning process needs to start by the end of March. Names of people to support the process to be forwarded to MS by the end of February. Nominated at the meeting:</p> <ul style="list-style-type: none"> • Clare Holder – CCG • Ailsa Dunn – Six Town Housing • Jo Marshall – Greater Manchester Police • Mandy Symes – Bury Council 	All to respond
3.2	MS will facilitate meetings. Agreed draft would come back to the Board in July for final sign off.	MS
4	<u>Safeguarding Customer Information Leaflet</u>	
4.1	Minor changes to wording agreed, document signed off. MS to make changes and re-send.	MS
4.2	Discussion around whether information regarding radicalisation should be on the leaflet – no consensus reached. Agreed to discuss again at April meeting. Noted that the leaflet is a living document and changes can be made easily.	Noted as April agenda item
4.3	Board members to disseminate within their own organisations as appropriate.	All to action
5	<u>Performance Report</u>	
5.1	JG passed round extracts from the National Safeguarding Adults return which had been received full copy to go out with the minutes.	

ACTION

5.2	Agreed the annual return data although not detailed would be welcome as a yearly report to the Board for information.	JG JG/JM SP delivery group.
5.3	JG also advised that data which would potentially be more relevant is being pulled together by a North West performance group. This group will look at the information supplied for the statutory Safeguarding Adults Return but benchmark it across the North West. Update will be given as the NW group progresses.	
5.4	Query around what the Board wanted to see as relevant information. Agreed would look at as part of the Strategic Plan delivery – and JG and JM to continue to look at collation of data as discussed at the development day.	
6	Peer Review Update	
6.1	KSJ and JG have met and have worked through the framework as have ML and JE. Agreed was a useful exercise which brokered further understanding of safeguarding in other organisations.	
6.2	GMP and Pennine Care previously reported.	
7	World Elder Abuse Awareness Day	
7.1	JE and KSJ led the discussion. World Elder Abuse Awareness Day is on the 15 th of June 2016.	JE/KSJ
7.2	Board agreed that this would be a good platform to launch the Strategic Plan and also to use as a platform for wider consultation with peers, practitioners and customers/patients.	
7.3	Noted also that Older Persons day is on the 1 st Oct and the plan would also be to use this day as an awareness raising exercise.	
7.4	JE and KSJ to lead development of communication strategy and development of the activity on the above.	
8	Development Day Progress	
8.1	<u>Assurance Framework</u> – JM presented the assurance framework – small changes made. Decision –Board members to look at using the framework as it is using it as a self assessment tool feeding back on any required changes.	All to action
8.2	Documentation to be completed by April Board, feedback on any issues/needed amends/what worked well to be given by each member either in writing or verbally at April Board.	
8.3	JM to make changes to framework and MS to circulate with the minutes.	
8.4	<u>Policy, Protocol and Thresholds</u> – lead by SR. SR and MS have met to discuss, changes are needed to make the documentation Care Act compliant. Agreed that this is a priority piece of work. SP delivery group to build this into the strategic plan and look to identify how this is delivered.	SP delivery group

ACTION

8.5	<u>Case Review Group</u> – lead by PJG and CF – ToR have been drafted, will look to pull the group together soon. New staff member coming into MS's team in February who will be leading on the facilitation of the group.	All to action
8.6	Current potential membership for the group as follows: <ul style="list-style-type: none"> • Chair Pat Jones- Greenhalgh • Cathy Fines/Maxine Lomax – CCG • Ann Christopher – Pennine Acute • Linda Jackson & Denise Wilcock – Bury Council 	
8.7	The initial meeting will look to firm up the ToR for the group and agree referral pathways into the group. Governance - the group will report back to the Board.	
8.8	Re: the above, Board members to consider as to whether any other colleagues would need to attend. MS will attach draft ToR to the minutes for reference.	
8.9	<u>Strategic Plan</u> – lead by SM – SM presented the draft plan, discussion had regarding the plan and minor changes made.	
8.10	Decision – plan accepted (when changes made).	
8.11	Agreed to form a "Strategic Plan Delivery Group" which is necessary to fill in the detail of delivery from the Strategic Plan. This group will pull together a comprehensive action plan which will meet the criteria needed to fulfil the requirements as laid out in the Care Act guidance. SM will lead the first meeting and will then step back. Identified members currently are: <ul style="list-style-type: none"> • Maria Worthington – Six Town Housing • Jax Effiong – Greater Manchester Fire and Rescue Service • Clare Holder – CCG • Jo Marshall – GMP • Eileen Tighe – Pennine Care • Mandy Symes – Bury Council 	
8.12	Board members to consider whether any colleagues would be appropriate for this and forward details to SM and MS by the 05-02-2016.	
0	AOB	
0.1	For information - CF advised that there have been issues with MARAC and information sharing. A MARAC steering group is being pulled together to resolve these issues.	
0.2	JE advised that she had recently presented on the GMFRS "safe and well" agenda. Group agreed that this would go on the April agenda.	
9.	Date and Time of Next Meeting	
	Next Meeting: 12 ^h April 2016 - 2pm to 4pm – 3 Knowsley Place, room 0:1	

ACTION

	<p>Please note the meetings below may be subject to change.</p> <p>All meetings run from 2pm to 4pm.</p> <p>12th July 2016 – Six Town Housing meeting room.</p> <p>11th October 2016</p> <p>17th January 2017</p>	
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